

FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION/ UPGRADATION OF AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY EDUCATION

(In accordance with School Safety Policy, 2016 issued by the NDMA, Manual on Safety and Security of Children in Schools developed by NCPDR and the national Building Code)

PART – A

(This part is to be filled by the school and to be produced before the District Education Officer along with all supporting documents and certificated in original)

GENERAL INFORMATION

1	Affiliation Number allotted by CBSE to the school:	1630003
2	Name of the School as per affiliation letter of CBSE:	SACRED HEART CONVENT SCHOOL
3	Address of the School:	SARABHA NAGAR, LUDHIANA
4	Standard / Level / Class up to which the school is running	From Class LKG to Class XII
5	Is the name and address of school in CBSE affiliation letter and State NOC/Recognition/U-DISE same exactly the same	YES
6	U-DISE code allotted to the school:	03090509509
7	Name and address of the Trust/ Society/ Company(Under section 8) running the School as on date	BETHANY EDUCATIONAL SOCIETY, MANGALORE
8	Is the Trust/ Society/ company duly registered with the competent registering authority and the registration is valid as on date?	YES
9	Purpose of present application:	Extension / Upgradation
10	Location of School	In the municipal limits of city having population less than 15 lakhs.
10	Has the school obtained Recognition Certificate from the State Government from class – to 8 th ?	NOC
11	Number of Recognition Certificate from class 1 to 8 th and date of issue:	4/408/94-5/20154 dtd. 28.12.94

INFORMATION REGARDING LAND DETAILS AND OWNERSHIP

12	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall ?	YES
13	Are both the School and the Play Ground situated in a single compound boundary by a single continuous Boundary Wall on all sides?	YES
14	Total area (in square meters) in respect of 12 and 13 above on which the school is situated:	38789.118
15	The land is in the possession of the school/ Trust/ Society/Company legally by way of:	Trust
16	Name of the Owner/ lessee of the land of point-14 above:	Superior General of BES. (Mother Macrena)
17	In case the land is in the possession of the society/school by way of lease as per the State Government norms, the period of the lease:	NA
18	In any public road, canal or through –fare , HT line etc. passing through the land in respect of pint-14 above?	NA

INFORMATION REGARDING LAND DETAILS AND OWNERSHIP

19	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	YES
19(a)	If yes the date of last inspection:	14.03.2019
20	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	YES
20(a)	If yes the date of last inspection:	14.05.2019
21	Has the school been checked by the public health department and health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	YES
21(a)	If yes the date of last inspection:	25.04.2019

INFORMATION REGARDING THE STAFF

22	Does the school have well define service rules and conditions for its employees as per prevalent norms of appropriate Government?	YES
23	Is the school paying salary to the teachers and other employees as per the norms of appropriate Government?	YES
24	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? ' (Payment by cheque or cash to the individuals is not allowed)	YES

Signature with Stamp
(of School Manager)

A. Ramesh
Signature with Stamp
(of School Principal)
Principal
Sacred Heart Convent
Senior Secondary School
Sarabha Nagar, Ludhiana

PART - B

(This part is to be filled - up by the District Education Officer after verifying all supporting documents and certificated in original and visiting the school)

File No.....

2019 22 8141

Date of Issuance

25-10-2019

1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents and certificates and visiting the school and the information has been found correct.	YES
2	Is the school recommended for extension/upgration of affiliation?	Extension

J. Kaur
25/10/19
District Education Officer (S.E)
Ludhiana
25/10/19

Signature
MRS - SWARANJIT KAUR (Name and Stamp of the Issuing DEO)
DISTRICT EDUCATION OFFICER/EQUIVALENT OFFICER
FROM EDUCATION ADMINSTRATION AT DISTRICT LEVEL
NAME OF DISTRICT

Counter Signature

ATTESTED

S. Kaur
Principal
Sacred Heart Convent
Senior Secondary School
Sarabha Nagar, Ludhiana

P. Pradeep
20/11/19
Deputy Commissioner
MR. PRADEEP AGRAWAL (D.O)
(Name, Designation and Stamp)
DISTRICT COLLECTOR/DEPUTY COMMISSIONER
(or his authorized representative*)
NAME OF DISTRICT
LUDHIANA

ATTESTED

(* Not below the rank of a Group -A Gazette Officer)

A. Ramesh
(Signature of Principal)
Principal
Sacred Heart Convent
Senior Secondary School
Sarabha Nagar, Ludhiana

S. Kaur
Manager
Sacred Heart Convent School,
Sarabha Nagar Ludhiana

J. Kaur
25/10/19
District Education Officer (S.E)
Ludhiana
(Signature of D.E.O)
25/10/19